

MassHire-Fall River Career Center-Hot Jobs List



From: 09/22/2024 To: 10/15/2024

Visit us on Facebook for the latest job opportunities: www.facebook.com/Masshire-Fall-River-Career-Center-503246696769686

Use this address to lookup JO# : <https://jobquest.dcs.eol.mass.gov/jobquest/>

| JO # | JOB TITLE | SHIFT | HRS/ | | FROM | TO | MIN PAY | MAX PAY | NUM JOBS |
|----------------------|----------------------------------|-------|-------------------|----|------|----|--------------|---------|-----------------|
| | | | WK | | | | | | |
| 21499820 | 1ST SHIFT SECURITY GUARDS | | 1 | 40 | | | 15.00 | 0.00 | 1 |
| Best Security | | | FALL RIVER | | | | EPAVA | | 09/24/24 |

Security Guards, 1st, 2nd & 3rd shift, part or full time openings available. Applications can be picked up at Best Security, 312 Durfee Street, Fall River, MA. Must have car, working phone and clean police record. Applicants must be at least 18 years old. Must pass a CORI check. Overtime rate is \$22.50 p/h.

| | | | | | | | | | |
|----------------------|----------------------------------|--|-------------------|----|--|--|--------------|--|-----------------|
| 21499823 | 2ND SHIFT SECURITY GUARDS | | 2 | 40 | | | | | |
| Best Security | | | FALL RIVER | | | | EPAVA | | 09/24/24 |

Security Guards, 1st, 2nd & 3rd shift, part or full time openings available. Applications can be picked up at Best Security, 312 Durfee Street, Fall River, MA. Must have car, working phone and clean police record. Applicants must be at least 18 years old. Must pass CORI check.
Overtime Rate is 22.50

| | | | | | | | | | |
|----------------------|----------------------------------|--|-------------------|----|--|--|--------------|--|-----------------|
| 21499827 | 3RD SHIFT SECURITY GUARDS | | 3 | 40 | | | | | |
| Best Security | | | FALL RIVER | | | | EPAVA | | 09/24/24 |

Security Guards, 1st, 2nd & 3rd shift, part or full time openings available. Applications can be picked up at Best Security, 312 Durfee Street, Fall River, MA. Must have car, Working phone and clean police record. Applicants must be at least 18 years old. Must pass a CORI Check. Overtime Rate is \$22.50 p/h

| | | | | | | | | | |
|-----------------------------------|---------------------------------------|--|-------------------|----|--|--|-----------------|--|-----------------|
| 21533314 | ACTIVITY DIRECTOR/PROGRAM AIDE | | 1 | 35 | | | | | |
| Family Service Association | | | FALL RIVER | | | | INETEMPL | | 09/30/24 |

We are offering a \$1,000 sign on bonus!

We are seeking a full time (35 hours per week) Activity Director/Program Aide at our Cornerstone Adult Day Health Center. The hours for this position are 8:30am - 3:30pm Monday - Friday (No weekends or major Holidays).

The ideal candidate will assist the Program Leader in the preparation and oversight of activities, daily activity functions of the program and assist in the development of social, educational and recreational programs.

Duties and Responsibilities:

| | | | | | | | | | |
|----------------------------------|---|--|-------------------|----|---------|----------|--------------|--|-----------------|
| 21585642 | ADJUNCT FACULTY - THEATRE DESIGN | | 1 | 25 | 8:00 am | 10:00 pm | | | |
| Bristol Community College | | | FALL RIVER | | | | RMCKE | | 10/10/24 |

Adjunct Faculty are part-time instructors hired on an as needed basis. Courses may be offered in online, hybrid, or face-to-face modalities in Attleboro, Fall River, New Bedford, and/or Taunton. Courses may be held during the day, in the evening, and on weekends (Friday nights, Saturdays, and Sundays).

Please note: Positions will be available pending sufficient enrollment.

STARTING DATE: Academic Year 2024-2025

SALARY: Minimum salary is \$1,397 per credit hour. Actual salary is commensurate with the DCE Collective Bargaining Agreement.

Use this address to lookup JO#: <https://jobquest.dcs.eol.mass.gov/jobquest/>

| <u>JO #</u> | <u>JOB TITLE</u> | <u>SHIFT</u> | <u>HRS/ WK</u> | <u>FROM</u> | <u>TO</u> | <u>MIN PAY</u> | <u>MAX PAY</u> | <u>NUM JOBS</u> |
|--------------------------|------------------------------------|------------------|--------------------|-------------|-----------|----------------|----------------|---------------------|
| 21510456 | CIVILIAN TRAFFIC CONTROLLER | | 1 5 | | | 62.00 | | 1 |
| Town of Lakeville | | LAKEVILLE | | | | SMART2 | | 09/26/24 |

Position hours are on a as need basis

DUTIES: Duties shall consist of, but are not necessarily limited to, a number of general responsibilities necessary to the safe direction and control of vehicular, bicycle, and pedestrian traffic.

QUALIFICATIONS: High school diploma or equivalent is required. Must have training, experience, or certification from an approved flagger certification course. Certified in first-aid and CPR. Possess strong communication skills. Must have a valid Massachusetts driver's license. Must be able to successfully pass an extensive background investigation. Provide documentation from their primary care physician indicating they meet the physical requirements and are fit to perform the duties of a Civilian Traffic Controller.

| | | | | | | | | |
|--------------------------|---------------------------|------------------|-------------|--|--|---------------|--|-----------------|
| 21585220 | CONSERVATION AGENT | | 1 20 | | | | | |
| Town of Lakeville | | LAKEVILLE | | | | SMART2 | | 10/10/24 |

POSITION: Conservation Agent for the Town of Lakeville. Full job description is available in the Human Resources Office. Apply to the HR Department at HR@lakevillema.org.

HOURS: Part-time. Monday-Friday

WAGES: \$30-\$33 per hour commensurate on experience, Non-Union employee

| | | | | | | | | |
|---------------------------------------|--------------------------|-------------------|-------------|--|--|---------------|--|-----------------|
| 21554181 | DENTAL CENTER REP | | 1 40 | | | | | |
| HealthFirst Family Care Center | | FALL RIVER | | | | SMART2 | | 10/04/24 |

Exciting opportunity to join a fast-paced medical team within a growing federally qualified community health center. HealthFirst Family Care Center, Inc. The Heart of Our Community provides comprehensive services including adult/pediatric medical care, health education, health assessment and screenings, gynecology, cardiology, behavioral health, substance use treatment, and adult/pediatric dental care. We are currently seeking a motivated, Full-Time (40 hours per week) Dental Call Center Rep. Dental Call Center Rep Summary

Under the supervision of the Dental Department Manager, the Dental Call Center Rep is responsible for answering a multi-line telephone and directing them to the appropriate department/employee. This role may greet patients if assisting in Dental Registration and provide reception service and support the operation of the Health Center.

| | | | | | | | | |
|-----------------------------------|------------------------------|-------------------|-------------|--|--|-----------------|--|-----------------|
| 21533317 | EDUCATION COORDINATOR | | 1 35 | | | | | |
| Family Service Association | | FALL RIVER | | | | INETEMPL | | 09/30/24 |

****Family Service Association is offering a \$1,000.00 signing bonus for this position****

Family Service Association has a full time (35 hours per week) opening for an EEC Education Coordinator at our Kids Academy located in Fall River, MA. The schedule is Monday through Friday, first shift hours 9:30 a.m. - 5:30 p.m.

The Education Coordinator is responsible for curriculum oversight and staff development/scheduling at Kids Academy and grant funded initiatives within the program. Responsibilities include ensuring appropriate curriculum activities that provide a safe, nurturing, and academically enriching environment while maintaining compliance with any and all applicable standards and mentoring staff on classroom implementation.

Use this address to lookup JO#: <https://jobquest.dcs.eol.mass.gov/jobquest/>

| JO # | JOB TITLE | SHIFT | HRS/ WK | FROM | TO | MIN PAY | MAX PAY | NUM JOBS |
|---|--------------------------------|-------------------|-------------|------|----|--------------|--------------|-----------------|
| 21496382 | HVAC SERVICE TECHNICIAN | | 1 40 | | | 35.00 | 45.00 | 1 |
| Triangle Refrigeration, A/C and Plumbing | | FALL RIVER | | | | KFRAN | | 09/23/24 |

HVAC/R Technician primary responsibilities: Diagnose, troubleshoot, perform preventative maintenance and repair on heating and ventilation equipment.
 Utilize hand tools, diagnostic hardware and ventilation equipment. Utilize hand tools, diagnostic hardware, testing equipment.
 Ensure procedures, equipment and systems comply with codes, regulations and industry standards, adhere to safety guidelines, job hazard analysis and lock-out/ tag-out procedures, provide service and feedback on all work orders.
 Requirements:
 High School Diploma/ GED required
 Must have EPA Universal Certification
 Refrigeration License
 Strong mechanical aptitude and electrical skills

| | | | | | | | | |
|--|-----------------------|-------------------|-------------|--|--|-----------------|--|-----------------|
| 21590926 | LAB TECHNICIAN | | 1 40 | | | | | |
| Innovative Defense Technologies | | FALL RIVER | | | | INETEMPL | | 10/11/24 |

Description

Background Information:

Innovative Defense Technologies (IDT), provider of automated software testing, data analysis, and cybersecurity solutions for complex, mission-critical systems for the US Department of Defense (DOD) and commercial customers, is seeking a highly motivated and detail-orientated Lab Technician to be based in our Fall River, MA office.

Overview:

| | | | | | | | | |
|---------------------------------------|------------|-------------------|-------------|--|--|---------------|--|-----------------|
| 21554214 | LPN | | 1 40 | | | | | |
| HealthFirst Family Care Center | | FALL RIVER | | | | SMART2 | | 10/04/24 |

Licensed Practical Nurse (LPN) Summary:
 We are currently seeking a Full Time Licensed Practical Nurse (LPN) that enjoys working with culturally diverse children and families in providing comprehensive patient care. Under the direction of the LPN Manager, the Licensed Practical Nurse will be responsible for providing nursing services and support to our medical providers.
 Direct Patient Care Responsibilities:
 Patient assessment and advisement to provider of any abnormal findings; triage; prescription refills; ensure labs, test results and hospital records are accessible to the provider; and ensure patient encounter and procedures performed are documented accurately in the EMR. When needed will perform vital signs processing and assessment, and assist primary care provider in all aspects of patient care including

| | | | | | | | | |
|----------------------------|---|-------------------|-------------|--|--|--------------|--|-----------------|
| 21496360 | MAINTENANCE MECHANIC FIREMAN'S LICENSE | | 1 40 | | | | | |
| CROWN LINEN SERVICE | | FALL RIVER | | | | KFRAN | | 09/23/24 |

If you would like to be part of a winning team that values your contributions, please continue with our online employment application. Crown Linen Service, Inc. is an Equal Opportunity Employer. Full-time hours, Monday through Friday, beginning at 3:30 a.m. Overtime, available!
 POSITION SUMMARY The Maintenance Mechanic is a key part of Crown's Maintenance team and will be responsible for maintaining the facility and equipment in safe and proper operating condition. The Maintenance Mechanic repairs and maintains production and other facility equipment, troubleshoots equipment failures, and performs routine and emergency mechanical, hydraulic/pneumatic, light plumbing and electrical maintenance. In addition, the Maintenance Mechanic assists with the install of new equipment and fabricates new equipment or supplemental pieces when needed. The Maintenance Mechanic will apply preventative measures to the building and equipment to reduce the risk of future problems and defect and identify and correct safety hazards to prevent injuries.
 PRIMARY DUTIES AND RESPONSIBILITIES

| <u>JO #</u> | <u>JOB TITLE</u> | <u>SHIFT</u> | <u>HRS/ WK</u> | <u>FROM</u> | <u>TO</u> | <u>MIN PAY</u> | <u>MAX PAY</u> | <u>NUM JOBS</u> |
|---------------------------------------|--------------------------|-------------------|--------------------|-------------|-----------|----------------|----------------|---------------------|
| 21554186 | MEDICAL ASSISTANT | | 1 40 | | | | | 1 |
| HealthFirst Family Care Center | | FALL RIVER | | | | SMART2 | | 10/04/24 |

Exciting opportunity to join a fast-paced medical team within a growing federally qualified community health center. HealthFirst Family Care Center, Inc. "The Heart of Our Community" provides comprehensive services including adult/pediatric medical care, health education, health assessment and screenings, gynecology, cardiology, behavioral health, substance use treatment, and adult/pediatric dental care. We are currently seeking a motivated, full-time (40 -hour per week) Medical Assistant that enjoys working with culturally diverse children and families in providing comprehensive patient care.

Medical Assistant Summary:
Under the general direction of the Medical Floor Manager and Clinical Director, the Medical Assistant will perform a wide variety of patient care activities including: Patient assessment, treatment, and general care for the patients' visit. Direct patient care responsibilities include: vital signs processing; assist primary

| | | | | | | | | |
|---------------------------------------|----------------------------|-------------------|-------------|--|--|---------------|--|-----------------|
| 21554188 | MEDICAL INTERPRETER | | 1 40 | | | | | 1 |
| HealthFirst Family Care Center | | FALL RIVER | | | | SMART2 | | 10/04/24 |

Health First Family Care Center, Inc. has an exciting opportunity for a professional and enthusiastic Full-Time Medical Interpreter to join our fast-paced medical team within a growing federally qualified community health center. HealthFirst Family Care Center, Inc. The Heart of Our Community provides comprehensive services including adult/pediatric medical care, health education, health assessment and screenings, gynecology, cardiology, behavioral health, substance use treatment, and adult/pediatric dental care.

Medical Interpreter:
The Medical Interpreter should enjoy working with culturally diverse children and families in providing comprehensive patient care. Under the direction of the Director of Interpreting Services and Community Initiatives, the Medical Interpreter interprets for patients and staff and supports the operations of the

| | | | | | | | | |
|---------------------------------------|------------------------------------|-------------------|-------------|--|--|---------------|--|-----------------|
| 21554193 | MEDICAL PATIENT SERVICE REP | | 1 40 | | | | | 1 |
| HealthFirst Family Care Center | | FALL RIVER | | | | SMART2 | | 10/04/24 |

Exciting opportunity to join a fast-paced medical team within a growing federally qualified community health center. HealthFirst Family Care Center, Inc. "The Heart of Our Community" provides comprehensive services including adult/pediatric medical care, health education, health assessment and screenings, gynecology, cardiology, behavioral health, substance use treatment, and adult/pediatric dental care. We are currently seeking a motivated, Full-Time (40 Hours Per Week) Medical Patient Service Representative that enjoys working with culturally diverse children and families in providing comprehensive patient care.

Medical Patient Service Representative Summary
This position is responsible for registering existing and new patients according to policies and procedures that facilitate patient flow, patient information, co-payment collection, insurance verification; provide

| | | | | | | | | |
|--------------------------|----------------------------------|----------------|-------------|----------------|----------------|--------------|--|-----------------|
| 21575596 | PACKAGE HANDLER 1ST SHIFT | | 1 30 | 3:00 am | 9:00 am | | | 1 |
| Fedex Corporation | | SEEKONK | | | | RMCKE | | 10/09/24 |

FedEx is currently hiring Package Handlers for seasonal early morning and night shifts. Seasonal hires are a temporary position with the opportunity to stay on permanent after the end of the holiday season. Great attendance and work ethic matters!! Part time workers are expected to work a minimum of 3 days a week, however, can work more shifts if available for more hours. When Night sorts are offered, shifts usually start between 5-5:30 pm and work until about 10:00-10:30 pm depending on sort times ending early or later.

What you can expect at Federal Express Corporation (FEC):

- Fast paced and physical warehouse work - why pay for a gym membership when you can get paid while working out?
- Warehouse duties include loading, unloading, and sorting of packages of various sizes.
- Part time Federal Express Corporation (FEC) employees work one shift a day.

Use this address to lookup JO#: <https://jobquest.dcs.eol.mass.gov/jobquest/>

| <u>JO #</u> | <u>JOB TITLE</u> | <u>SHIFT</u> | <u>HRS/ WK</u> | <u>FROM</u> | <u>TO</u> | <u>MIN PAY</u> | <u>MAX PAY</u> | <u>NUM JOBS</u> |
|--------------------------|----------------------------------|----------------|--------------------|----------------|-----------------|----------------|-----------------|---------------------|
| 21575599 | PACKAGE HANDLER 3RD SHIFT | 3 | 30 | 5:00 pm | 10:00 pm | 18.00 | 19.75 | 25 |
| Fedex Corporation | | SEEKONK | | | | RMCKE | 10/09/24 | |

FedEx is currently hiring Package Handlers for seasonal early morning and night shifts. Seasonal hires are a temporary position with the opportunity to stay on permanent after the end of the holiday season. Great attendance and work ethic matters!!
Part time workers are expected to work a minimum of 3 days a week, however, can work more shifts if available for more hours. When Night sorts are offered, shifts usually start between 5-5:30 pm and work until about 10:00-10:30 pm depending on sort times ending early or later.

What you can expect at Federal Express Corporation (FEC):

- Fast paced and physical warehouse work - why pay for a gym membership when you can get paid while working out?
- Warehouse duties include loading, unloading, and sorting of packages of various sizes.
- Part time Federal Express Corporation (FEC) employees work one shift a day.

| | | | | | | | | |
|--------------------------|----------------|------------------|-----------|--|--|---------------|-----------------|--|
| 21510468 | PLANNER | 1 | 40 | | | | | |
| Town of Lakeville | | LAKEVILLE | | | | SMART2 | 09/26/24 | |

Provides professional, technical, and administrative assistance to the Planning Board, Zoning Board of Appeals, the Town Administrator Office, and other boards and committees as directed. Reviews and makes recommendations on development proposals to ensure consistency with the Town's Zoning Bylaw, General Bylaws, Master Plan, and any applicable rules, regulations, and policies. Coordinates, facilitates, and attends all meetings of the Planning Board and Zoning Board of Appeals and related committees or subcommittees. Acts as liaison among land use boards, committees, commissions and town staff providing impeccable communication and follow through. Develops and/or updates the Zoning Bylaw, General Bylaws, and applicable rules and regulations regarding community development.

QUALIFICATIONS AND SKILLS:

| | | | | | | | | |
|---------------------------------|--|----------------|-----------|--|--|-----------------|-----------------|--|
| 21510838 | SITE DIRECTOR AT DIGHTON ELEMENTARY CHA | 1 | 40 | | | | | |
| KinderCare Education LLC | | DIGHTON | | | | INETEMPL | 09/26/24 | |

Description

Futures start here. Where first steps, new friendships, and confident learners are born. At KinderCare Learning Companies, the first and only early childhood education provider recognized with the Gallup Exceptional Workplace Award, we offer a variety of early education and child care options for families. We pave the way for their lifelong learning journey ahead. And we want you to join us in shaping a future we can all be proud to share-in neighborhoods, at work, and in schools nationwide.

When you join Champions, you'll be supporting hardworking families and elementary-aged kids during out-of-school time, on school grounds. Whether you're partnering with administrators to bring our programs to their district, or buddying up with students to aim higher, think bigger, and never give up, you'll be leading the way toward inspired learning.

| | | | | | | | | |
|--|-------------------------------------|-------------------|-----------|--|--|-----------------|-----------------|--|
| 21596552 | SOFTWARE DEPLOYMENT ENGINEER | 1 | 40 | | | | | |
| Innovative Defense Technologies | | FALL RIVER | | | | INETEMPL | 10/12/24 | |

bDescription/b
br
br
bBackground Information: /b
br
brInnovative Defense Technologies (IDT) is an information technology business headquartered in Arlington, VA with additional offices in Fall River, MA; Mount Laurel, NJ; and San Diego, CA. Founded in 2006, IDT designs and develops best-in-class solutions that facilitate the rapid delivery of software-based warfare capabilities for the U.S. Department of Defense. The core of our mission is to deliver disruptive innovation in support of the U.S. Armed Forces who defend our nation every day.br
br
bOverview:/b br
brWe are looking for driven, experienced software deployment engineers of all levels to become key contributors to our

Use this address to lookup JO# : <https://jobquest.dcs.eol.mass.gov/jobquest/>

| <u>JO #</u> | <u>JOB TITLE</u> | <u>SHIFT</u> | <u>HRS/ WK</u> | <u>FROM</u> | <u>TO</u> | <u>MIN PAY</u> | <u>MAX PAY</u> | <u>NUM JOBS</u> |
|--|------------------------|-----------------|--------------------|-------------|-----------|----------------|----------------|---------------------|
| 21518767 | STAFF ASSISTANT | | 1 15 | | | 15.00 | | 1 |
| Town of Somerset-Administrator's Office | | SOMERSET | | | | | RTEIX | 09/27/24 |

Statement of Duties: This position is responsible for duties as assigned by the director of the Council on Aging.

- Assist in the daily office duties
- Assist in answering telephone calls
- Assist in issuing medical equipment
- Assist in planning functions held at the COA
- Perform other duties as assigned by the director

This part-time position will be paid by the grant funding from the Council on Aging and is sustained as long as the grant fund is available. The position will be 12-15 hours per week at \$15.00 per hour. This position is required to have a C.O.R.I. check due to working with the senior population.

| | | | | | | | | |
|--|------------------------------|-------------------|-------------|--|--|--|-----------------|-----------------|
| 21487891 | SWFTS PROGRAM MANAGER | | 1 40 | | | | | |
| Innovative Defense Technologies | | FALL RIVER | | | | | INETEMPL | 09/22/24 |

Description

Background Information:

Innovative Defense Technologies (IDT), provider of automated software testing, data analysis, and cybersecurity solutions for complex, mission-critical systems for the US Department of Defense (DOD) and commercial customers, is seeking an experienced Program Manager to join our Undersea Warfare (USW) business area based in our Fall River, MA or Arlington, VA office. The Program Manager will work with senior leadership and a fast-paced team of mission-focused engineers to solve some of our customer's toughest challenges. Initiative, creativity, reliability, and efficient teamwork will be required to successfully deliver innovative solutions in this dynamic customer space.

| | | | | | | | | |
|---------------------------------|---|-------------------|-------------|--|--|--|-----------------|-----------------|
| 21533370 | TEACHERS AT FALL RIVER KINDERCARE-240930 | | 1 40 | | | | | |
| KinderCare Education LLC | | FALL RIVER | | | | | INETEMPL | 09/30/24 |

Description

Futures start here. Where first steps, new friendships, and confident learners are born. At KinderCare Learning Companies, the first and only early childhood education provider recognized with the Gallup Exceptional Workplace Award, we offer a variety of early education and child care options for families. We pave the way for their lifelong learning journey ahead. And we want you to join us in shaping a future we can all be proud to share-in neighborhoods, at work, and in schools nationwide.

Our teachers, center staff, and field leaders are the heart and soul of our business. When you join us, you'll be directly supporting children and their education every day and experiencing the trials and triumphs that come with that responsibility. But you'll never be alone. You'll do it all with a village of dedicated and passionate humans who care as much about helping kids reach their highest

| | | | | | | | | |
|--|---|-------------------|-------------|--|--|--|--------------|-----------------|
| 21510398 | TEMPORARY MAINTENANCE TECHNICIAN | | 1 40 | | | | | |
| Ships Cove Apartments/Corcoran Jennison | | FALL RIVER | | | | | SALBA | 09/26/24 |

Massachusetts based Real Estate Management Company is seeking a qualified, motivated and experienced Temporary full-time Maintenance Technician; 40 hours per week. Position is located at Ships Cove Apartment in Fall River, MA with a total of 201 apartment units. Position involves minor travel between neighboring properties minutes away from one another; Ships Cove with primary responsibilities.

Primary Responsibilities include, but are not limited to the following:

- Daily service requests
- Apartment turnovers
- Maintaining or replacing appliances, fixtures and switches
- Daily property trash pickup
- Plumbing repairs

Use this address to lookup JO# : <https://jobquest.dcs.eol.mass.gov/jobquest/>

| <u>JO #</u> | <u>JOB TITLE</u> | <u>SHIFT</u> | <u>HRS/ WK</u> | <u>FROM</u> | <u>TO</u> | <u>MIN PAY</u> | <u>MAX PAY</u> | <u>NUM JOBS</u> |
|--------------------------|------------------------|--------------|--------------------|-------------|-----------|------------------|------------------|---------------------|
| 21585219 | TOWN ACCOUNTANT | | 1 40 | | | 88,000.00 | 92,000.00 | 1 |
| Town of Lakeville | | | LAKEVILLE | | | | SMART2 | 10/10/24 |

DUTIES: The Town Accountant is an appointed position of the Select Board. Duties and responsibilities are defined by Massachusetts General Laws, in accordance with the Governmental Accounting Standards Board (GASB), Generally Accepted Accounting Principles (GAAP) and with the Uniform Massachusetts Accounting System (UMAS) of the Massachusetts Department of Revenue. The employee performs administrative and supervisory duties, as well as technical accounting, financial, and computerized functions in maintaining and auditing the municipal accounting system and administers internal and external financial reporting requirements; performs similar or related work as required or as a situation dictates.

QUALIFICATIONS: Massachusetts Certified Governmental Accountant certification preferred. Bachelor's Degree in accounting or related