

MassHire-Fall River Career Center-Hot Jobs List



From: 08/31/2025 To: 09/22/2025

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JO #	JOB TITLE	SHIFT	HRS/ WK	FROM	TO	MIN PAY 25.00	MAX PAY	NUM JOBS 1
23089919	ACCOUNT MANAGER		1 40					
ABLE Associates			NEW BEDFORD			SMART2		09/18/25

As a family-owned company, we're proud that many of our employees have been with us for decades. We're now looking for an Account Manager who's not just seeking a job but a permanent home where they can grow, contribute, and thrive.

What You'll Do

Entering and managing customer and sales rep orders.
Communicating with customers via phone and email about product lead times & pricing.
Order status, tracking, and returns.
Updating customers with lead times and order progress.
Receiving inventory and updating our ERP system.

23089957	ACCOUNTS PAYABLE/ACCOUNTS RECEIVABLE		1 40					
ABLE Associates			NEW BEDFORD			SMART2		09/18/25

Overview:

This role is crucial for maintaining the financial health of our organization by managing incoming and outgoing payments, ensuring accurate record-keeping, and supporting the overall revenue cycle management. The ideal candidate will possess strong technical accounting skills and a solid understanding of journal entries, coding, and credit analysis.

Duties:

Process accounts payable transactions, including invoice verification, coding, and payment processing.
Manage accounts receivable functions by generating invoices, tracking payments, and following up on outstanding balances.
Conduct credit analysis to assess the creditworthiness of clients and vendors.
Prepare journal entries to ensure accurate financial records are maintained.

23011457	ACCOUNTS RECEIVABLE SPECIALIST		1 40					
General Supply and Metals			NEW BEDFORD			SLEPA		09/03/25

Full Job Description

Overview

We are seeking a detail-oriented and organized Accounts Receivable Clerk to join our team. The ideal candidate will be responsible for managing incoming payments, maintaining accurate financial records, and ensuring compliance with relevant accounting standards. This role requires a strong understanding of financial concepts and proficiency in various accounting software. The Accounts Receivable Clerk will play a crucial role in maintaining positive relationships with clients while ensuring timely collections.

Duties

- Manage accounts receivable processes, including invoicing and payment collections

23023653	ADMINISTRATIVE ASSISTANT/ FRONT DESK		1 40					
Kennedy Donovan Center			NEW BEDFORD			KLAZA		09/05/25

KDC is looking for an Administrative Coordinator to provide administrative support to the Family Services and Foster Care programs to enable the provision of quality services.

Schedule: Monday ? Friday, 8 am ? 4:30 pm (Hybrid/Remote is NOT available for this role)

Qualifications:

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
						20.00	23.00	1
<p>Associate degree required and 2 years' experience within an office environment.</p> <p>Valid Driver's License and reliable vehicle.</p> <p>Excellent organizational, interpersonal and communication skills.</p>								
23023720	AMERICAN SIGN LANGUAGE INTERPRETER		1 25					
Kennedy Donovan Center			NEW BEDFORD			KLAZA		09/05/25
<p>About this role:</p> <p>KDC is looking for a caring Day Habilitation Aide (1:1 service) who is fluent in ASL, and who will work one on one with an individual with intellectual and developmental disabilities. The Day Habilitation Aide will assist with the promotion of client growth by providing developmental skills training in the following areas: sensory-motor development, communication development, social development, independent living development, affective development and behavior development, utilizing a multi-disciplinary team-based approach.</p> <p>Functional ASL skills is required.</p> <p>This position is 20 hours per week. Monday through Friday 9am-1pm.</p>								
23023766	ASSISTANT TEACHER (EARLY EDUCATION)		1 40					
Little People's College			FAIRHAVEN			KLAZA		09/05/25
<p>Do you love working with kids? Do you have a positive attitude and love having fun? Do you want to make a difference in the lives of children in your community? If so, we'd love to hear from you!</p> <p>Little People's College is currently seeking entry-level Early Childhood Assistant Teachers.</p> <p>*Servicing Infant, Toddler, Preschool, Pre-K, and School Age children.</p> <p>Openings in Fairhaven, Mattapoisett, Acushnet, and Wareham locations.</p> <p>NO EXPERIENCE NECESSARY - we provide orientation, training and career pathways, including access to scholarships for a free degree!</p>								
23038642	BCBA-SOCIAL SKILLS GROUPS		1 40					
LifeStream, Inc.			NEW BEDFORD			KLAZA		09/08/25
<p>Full job description</p> <p>Schedule: Full-time and part-time hours available</p> <p>Starting pay is \$65.00 per hour</p> <p>At LifeStream Inc, we believe every client deserves a team that sees their potential and helps bring it to life. We're a people-first organization focused on delivering life-changing ABA therapy services to individuals and families. We're known for our supportive work environment, collaborative team spirit, and deep respect for both clients and team members.</p> <p>We're growing, and we're looking for passionate and motivated individuals who want to make a genuine impact in their community.</p>								
23009613	BILLING CLERK		1 40					
High Point Treatment Center			NEW BEDFORD			KLAZA		09/02/25
<p>Billing Clerk Qualifications</p> <p>High School Diploma or GED required</p> <p>Experience in administrative support required</p> <p>Strong computer skills including proficiency with Microsoft Office applications required</p> <p>Ability to multi-task and move fluidly between urgent and non-urgent functions</p> <p>Ability to work independently with strong organizational skills</p> <p>Experience working in a healthcare related field preferred</p>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
						23.00	27.00	1
	Billing Clerk Duties & Responsibilities							
23096316	CARE ASSISTANT / SITTER		1 25	3:00 pm	8:00 pm			
Tempus Unlimited			WESTPORT				ABORG	09/19/25
	<p>Patient Care Assistant/ Sitter. No experience necessary. Looking for someone to work in my home and take care of my 13 year old. Assist with entertaining and assistance with changineg. Must be dependable, caring, and must have reliable transportation. Need to start out working from 3.00 pm to 8.00 pm Some weeks could include more hours. Hours can be flexible, and will be discussed. For consideration call Rosa at;: 774-319-5212 if no one answers please leave a message.</p>							
23063848	CASE MANAGER		1 20					
High Point Treatment Center			NEW BEDFORD				KLAZA	09/12/25
	<p>Case Manager</p> <p>Program & Location: Transitional Support Services (TSS), New Bedford</p> <p>Education & Experience: Minimum of High School Diploma or equivalent, Associate's degree or higher & supervised counseling experience in substance use treatment or closely related field preferred.</p> <p>Pay Range: \$22 - \$27 (experience/education dependent)</p> <p>Status/Shift: Part Time - Monday - Friday (3 to 7 PM or 4 to 8 PM)</p> <p>Case Manager Requirements</p> <p>Must present as courteous and professional at all times</p>							
23023723	CASE MANAGER/SOCIAL WORKER		1 40					
Kennedy Donovan Center			NEW BEDFORD				KLAZA	09/05/25
	<p>About this role:</p> <p>The Kennedy-Donovan Center is seeking a temporary Case Manager/Social Worker for the Foster Care and Family Services Division to assess and support individual child, youth, and family needs.</p> <p>Schedule: Monday-Friday, 8:30am-4:30pm</p> <p>Time Period: October 2025- May 2026</p> <p>In this role you'll get to:</p>							
23080237	CERTIFIED ASSISTANT DAYCARE TEACHER		1 40					
Loves Learning Inc.			LAKEVILLE				KLAZA	09/15/25
	<p>HIRING IMMEDIATELY CERTIFIED ASSISTANT DAYCARE TEACHER</p> <p>\$1000.00 SIGN ON BONUS & FULL BENEFITS!!!</p> <p>JOIN OUR FANTASTIC TEAM OF TEACHERS!!</p> <p>Loves Learning Childcare Center is looking for leaders in the Early Childhood Education Field to provide quality care for our students. Our teachers exemplify strong classroom management skills and provide a valued educational learning experience. We are looking for an Assistant Teacher to join our team who takes pride in their school and understands the important role they play in their student?s growth and early childhood development. This position requires the team member to be flexible and assist in all classrooms throughout the day. They will cover the lead teachers breaks, vacations and sick leaves. This is an incredible opportunity for a teacher that is new to the field and would like to gain some mentorship and experience or for a veteran team member that is looking to take a step back from lead teacher duties. The position is full time!</p>							
23009641	CLINICAL DIRECTOR OF JUSTICE SERVICES		1 40					
High Point Treatment Center			NEW BEDFORD				KLAZA	09/02/25
	Clinical Director Duties & Responsibilities							

JO #	JOB TITLE	SHIFT	HRS/ WK	FROM	TO	MIN PAY 96,080.00	MAX PAY 110,000.00	NUM JOBS 1
<div>Clinical supervision of masters clinical team & clinical interns</div> <div>Development of clinical programming including group curriculum, evidence based practices and clinical scheduling</div> <div>Professionally present the organization within the community;</div> <div>Seek out new initiatives and opportunities to support client/patient needs;</div> <div>Work collaboratively with peers within the organization and greater community;</div> <div>Clinical quality auditing of documentation</div> <div>Completion of Assessments as assigned by courts</div> <div>Report to the Site Director / Program Director</div>								
23042274	CNC ROUTER OPERATOR		1 40	8:00 am	4:40 pm			
Associated Career Network		NEW BEDFORD		SLEPA		09/09/25		
<div>H. Loeb Corporation</div> <div>CNC Router Operator</div> <div>Join our thriving manufacturing company as a CNC Operator and unlock immense opportunities for growth and advancement. In this vital role, you'll be at the heart of our operations, programming, setting up, operating, and troubleshooting CNC routers and laser systems that drive our production forward. Your expertise ensures smooth workflows, precision, and efficiency-qualities that make you a cornerstone of our success.</div> <div>What You'll Do</div> <div>· Set up, program, and operate CNC routers and laser machines following detailed job instructions, procedures, and guidelines.</div>								
23056187	COACHING SPECIALIST		1 40					
P.A.C.E., Inc.		NEW BEDFORD		SMART2		09/11/25		
<div>We are seeking a passionate and dedicated Coaching Specialist to foster the professional growth, well-being, and instructional excellence of our teaching staff. In this role, you will provide individualized coaching, mentoring, and training to classroom teams supporting them in strengthening classroom management, implementing curriculum effectively, and creating positive teacher-child interactions.</div> <div>The Coaching Specialist will be responsible for:</div> <div>· Building strong, supportive relationships with staff</div>								
23089971	COMMUNITY HEALTH SPECIALIST		1 40					
ABLE Associates		WESTPORT		SMART2		09/18/25		
<div>Regional Community Health Specialist DescriptionIf you enjoy a dynamic work environment that combines both office and fieldwork, this position could be a great fit for you. Our client is looking for a Shared Services Community Health Specialist to serve as an expert on environmental public health for the SCPHC communities. This position is a combination of a typical office setting and working within the community, sometimes requiring you to work outside normal business hours. Travel to off-site locations may include anywhere inside the SCPHC service area including the Towns of Marion, Rochester, Freetown, Lakeville, and Westport Health Departments.</div> <div>Responsibilities</div> <div>Perform environmental inspections and provide guidance in relation to public health and safety regulations in member communities.</div> <div>Provide training and support to member communities and their staff in updating their respective environmental public health programs.</div> <div>Develop policy and procedures for environmental health programs.</div>								
23080228	COOK		4 20					
Stevens Treatment Programs		SWANSEA		INETEMPL		09/15/25		
<div>Position: Cook (part-time)</div>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/</u> <u>WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM</u> <u>JOBS</u>
						18.00		1
<div>Department: Food Services</div> <div>Location: Swansea, MA 02777</div> <div>Salary: \$18.00 /hour</div> <div>Schedule: 20-hour alternating 3 pm-6 pm and 10 am-6 pm shifts including some weekends and holidays</div> <div>Extra hours available for covering staff vacation time, as well as emergency coverage and in all-weather conditions</div> <div>At Stevens Treatment Programs, we believe that a warm meal served with care is a powerful part of healing and growth. We empower</div>								
23080277	DATABASE DEVELOPER		1 20					
Stevens Treatment Programs		SWANSEA				INETEMPL		09/15/25
<div>Database Developer Build Something That Lasts</div> <div>Swansea, MA Part-Time</div> <div>Hours 20/week (days and times negotiable)</div> <div>Payrate \$35.00/hr - \$38.46/hr, depending upon experience</div> <div>If you like solving puzzles, making sense of complex systems, and turning legacy tools into something people actually enjoy using, we have a job you will love. Stevens Treatment Programs is looking for a part-time Database Developer to help us take our FileMaker systems from functional to fantastic.</div>								
23023729	DAY HABILITATION AIDE		1 40					
Kennedy Donovan Center		NEW BEDFORD				KLAZA		09/05/25
<div>About this role:</div> <div>KDC is looking for a caring Day Habilitation Aide who will work with our individuals with intellectual and developmental disabilities. The Day Habilitation Aide will assist with the promotion of client growth by providing developmental skills training in the following areas: sensory-motor development, communication development, social development, independent living development, affective development and behavior development, utilizing a multi-disciplinary team-based approach.</div> <div>Schedule: This position is 35 hours per week, Monday through Friday, 8:30-3:30 pm</div> <div>We are looking for people who have:</div>								
23009626	DIRECTOR OF QUALITY		1 40					
High Point Treatment Center		NEW BEDFORD				KLAZA		09/02/25
<div>Director of Quality Requirements</div> <div>Ability to evaluate quality of participant care and outcomes</div> <div>Excellent analytical and leadership skills</div> <div>Ensures interdisciplinary approach to Quality Assessment and Risk Management</div> <div>Knowledge of ASAM criteria</div> <div>Must present as courteous and professional at all times</div> <div>Demonstrated flexibility and ability to perform multiple tasks</div> <div>Demonstrates behaviors that recognize the rights of participants</div> <div>Must have excellent communication skills, including the ability to organize ideas in a logical and clear fashion</div>								
23055452	EDUCATION SUPPORT PROFESSIONAL/LPN		1 35					
Dartmouth Public Schools		NORTH DARTMOUTH				SMART2		09/11/25
<div>Qualifications:</div> <div>? Graduate of an accredited Licensed Practical Nurse (LPN) program</div> <div>? A valid and current Licensed Practical Nurse (LPN) License by the Commonwealth of</div>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
	Massachusetts ? Valid CPR and First Aid Certification by a recognized provided, renewed biannually ? School nursing experience preferred Essential Duties and Job Responsibilities: (other duties may be assigned) ? Deliver 1:1 nursing care and monitoring during school hours and bus transportation (if required). ? Administer medications and treatments per the student?s physician orders and IHP (e.g.,							1
23056189	FAMILY ACCESS ADMINISTRATOR P.A.C.E., Inc.		1 40	NEW BEDFORD			SMART2	09/11/25
<p>The Family Access Administrator will provide consumer education and child care information and referral services to TAFDC and income eligible families.</p> <p>We are looking for candidates with the following qualifications/skills:</p> <ul style="list-style-type: none"> · Associates Degree or Bachelors Degree in Early Childhood Education, strongly preferred · Minimum of one (1) year experience in an early education and care setting or relevant human service setting · Bi-lingual in Spanish, Portuguese, or Haitian Creole extremely helpful 								
23080394	FIREFIGHTER (ON CALL) Town of Lakeville		1 10	LAKEVILLE			SMART2	09/15/25
<p>POSITION: On Call Firefighter for the Town of Lakeville. Employment application and job description are available online at www.lakevillema.org under Job Opportunities. All interested parties should apply in writing to Fire Chief, Town of Lakeville Fire Department, 346 Bedford Street, Lakeville, MA 02347. Applications may be emailed to mobrien@lakevillema.org.</p> <p>HOURS: Paid on call/variable.</p> <p>WAGES: Based on credentials.</p> <p>DUTIES: Duties include but are not limited to: Firefighting all types of fires, attending motor vehicle accidents, care and transport of the sick and injured, and response to hazardous materials incidents.</p>								
23048129	FLAT RATE TECHNICIAN DARTMOUTH NISSAN		1 40	NORTH DARTMOUTH			SLEPA	09/10/25
<p>Flat Rate Technician</p> <p>We are looking for dedicated Experienced Technicians to join our winning team at Dartmouth Nissan.</p> <p>\$20-\$40 an hour</p> <p>Qualifications:</p> <ul style="list-style-type: none"> - 2-5 years flat rate technician experience - Nissan experience a plus - Strong teamwork skills 								
23023731	FOOD SERVICE WORKER Positive Action Against Chemical Addicti		1 24	NEW BEDFORD			SMART2	09/05/25
<p>R.I.S.E Recovery Support Community Center, New Bedford, MA we are looking for a Seasoned Food Service Worker 16-24 hours approx.. great for mother?s hours and who can perform efficiently and to the best of his/her ability for the duties that are assigned to the preparation of food, serving of food, and cleaning all areas of the kitchen, catering prep duties and other assigned duties by the Head Kitchen Chef. Candidate must a valid Massachusetts Driver?s License and will be given, the opportunity to become Serv Safe</p>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
	compliant.							1
23015253	HUMAN RESOURCE SPECIALIST Comprehensive Mental Health Services	1	40	NORTH DARTMOUTH			KLAZA	09/04/25
<p>Job Summary:</p> <p>The Human Resource Specialist will be an additional resource to our HR team and will provide comprehensive internal employee and labor relations consultation, support collective bargaining members and non-members and develop and maintain positive working relationships with others including leadership, staff, HR colleagues and union representatives</p> <p>Duties & Responsibilities:</p> <p>Performance Management Support</p> <p>Fostering positive working relationships between management, employees, and the union.</p> <p>Serving as a communication bridge between management and the union.</p> <p>Functions as subject matter expert by providing support and guidance to managers and other staff when complex, specialized, and sensitive questions and issues arise; may be required to administer and execute routine tasks in delicate circumstances such as</p>								
23082077	INDUSTRIAL JANITOR ABLE Associates	1	40	5:00 am	1:00 pm		SMART2	09/16/25
<p>Experienced Industrial Janitor 5 AM to 1 PM Shift</p> <p>We are seeking a dedicated and experienced Industrial Janitor to join our team. The ideal candidate will have a strong background in maintaining cleanliness and safety in an industrial or manufacturing environment.</p> <p>Responsibilities:</p> <p>Perform daily cleaning and sanitation of work areas, restrooms, and common spaces.</p> <p>Handle industrial waste disposal following safety and environmental guidelines.</p> <p>Operate cleaning equipment such as floor scrubbers and pressure washers.</p>								
23011400	INTENSIVE CARE COORDINATOR Child & Family Services	1	40	NEW BEDFORD			SMART2	09/03/25
<p>Child & Family Services is looking for a full-time, Intensive Care Coordinator (ICC) for our Community Service Agency (CSA). The Care Coordinator is responsible for coordinating all services and supports identified in the Intensive Care Plans for the client. The Care Coordinator should be experienced in navigating any of the child/family?erving systems and experience advocating for family members who are involved with behavioral health systems.</p> <p>Bilingual candidates are strongly encouraged to apply!</p> <ul style="list-style-type: none"> · Starting at \$20.50 per hour with a Bachelor's Degree · Starting at \$25.00 per hour with a Master's Degree 								
23064178	INTENSIVE CARE COORDINATOR (SOCIALWORK Department of Child and Family Services	1	40	FALL RIVER			ABORG	09/12/25
<p>Child & Family Services is looking for a full-time, Intensive Care Coordinator (ICC) for our Community Service Agency (CSA). The Care Coordinator is responsible for coordinating all services and supports identified in the Intensive Care Plans for the client. The Care Coordinator should be experienced in navigating any of the child/family?erving systems and experience advocating for family members who are involved with behavioral health systems.</p> <p>Bilingual candidates are strongly encouraged to apply!</p> <ul style="list-style-type: none"> · Starting at \$20.50 per hour with a Bachelor's Degree · Starting at \$25.00 per hour with a Master's Degree 								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u> 20.50	<u>MAX PAY</u> 25.00	<u>NUM JOBS</u> 1
23009736	LEAD PHLEBOTOMIST OURTEACH Brown Health Medical Group	1	40	NORTH DARTMOUTH			KLAZA	09/02/25
<p>Summary:</p> <p>Under the general supervision of the Under general supervision of the Pathology Manager or Phlebotomy Supervisor performs a variety of activities including phlebotomy procedures registration test orders specimen tracking and processing overseeing scheduling assigning and training phlebotomists as well as performing clerical and secretarial functions in support of the department. All functions are carried out in consideration of the aging processes human development stages cultural patterns and patient choice in each step of the care process.</p> <p>Responsibilities:</p>								
23023688	LPN Southcoast Behavioral Health	1	40	NORTH DARTMOUTH			KLAZA	09/05/25
<p>Overview:</p> <p>Come join the Southcoast Behavioral Health team and Make A Difference every day!</p> <p>Southcoast is a premier mental health treatment center serving Dartmouth, Massachusetts and we are seeking passionate Registered Nurses to work at our facility in Dartmouth, MA.</p> <p>Work Schedule: FULL TIME, PART TIME AND WEEKEND ONLY POSITIONS AVAILABLE 8-hour shifts Shift times available: Evenings and Nights - 3:00pm-11:30pm or 11:00pm-7:30am Populations: Adult and Peds Units</p>								
23038625	LPN 28 (SAA) LifeStream, Inc.	1	40	NEW BEDFORD			KLAZA	09/08/25
<p>We are hiring full and part-time Licensed Practical Nurses (LPNs) to help ensure that medical needs of the individuals we serve our met. Additionally, you have the opportunity to assist people with daily living skills, including emotional and social support, in their homes and in the community.</p> <p>No experience is required to qualify for these positions within the agency. You need a current LPN license, a valid driver?s license, access to a vehicle and the ability to pass our employment screening process.</p> <p>LifeStream, Inc. offers extremely generous benefits to our employees, including: health, dental, vision and life insurance, free short and long-term disability insurance, discounted gym memberships, 401k retirement savings plans, flexible spending accounts and tuition reimbursement and remission plans! Shift differentials are offered, dependent on the location, as well. We also offer our employees the</p>								
23080213	MAINTENANCE WORKER Stevens Treatment Programs	2	20	SWANSEA	1:00 pm 6:00 pm		INETEMPL	09/15/25
<p>Maintenance Worker-Part-time</p> <p>At Stevens Treatment Programs, we believe that a safe, functional, and well-maintained environment is essential to the healing and growth of the youth we serve. The Maintenance Worker plays a key role in ensuring that our campus remains a safe and welcoming space for all who live, work, and visit here.</p> <p>Were seeking a dependable, hands-on team member who takes pride in keeping buildings, grounds, and vehicles in excellent condition. Youll thrive in this role if you enjoy solving practical problems, working independently as well as collaboratively, and contributing to the safety and operations of a mission-driven organization. Candidates from all backgrounds and experiences are encouraged to apply Stevens values cultural humility and is committed to building an inclusive and diverse workplace.</p>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
23023682	MANAGER MILIEU	1	40					1
Southcoast Behavioral Health		NORTH DARTMOUTH				KLAZA		09/05/25
<div>Full job description</div> <div>Overview:</div> <div>Join the transformative Southcoast Behavioral Health team and be part of a difference-making journey every day! Southcoast Behavioral Health, located in Dartmouth, Massachusetts, is a premier mental health treatment center with 192 beds. We serve pediatric, adolescent, adult, and geriatric patients, as well as adults with co-occurring mental health and substance use disorders.</div> <div>PURPOSE STATEMENT:</div> <div>Responsible for oversight and direction of the Milieu and all milieu direct care staff.</div> <div>Responsibilities:</div> <div>Manage day-to-day operations of the units to ensure clinical aspect meet all regulatory requirements for the residents.</div>								
23085078	MARKETING AND EVENTS COORDINATOR	1	40					
Dartmouth Building Supply		NORTH DARTMOUTH				SMART2		09/17/25
<div>Job Summary:</div> <div>We're seeking a proactive, detail-oriented Marketing & Events Coordinator to support and execute strategic marketing initiatives, manage vendor co-op programs, coordinate events for both customers and employees. This role works cross-functionally with purchasing, external media partners, and internal stakeholders to support our brand's visibility, employee culture, and community engagement.</div> <div>Key Responsibilities:</div>								
23009696	MEDICAL ASSISTANT	1	40					
Brown Health Medical Group		NORTH DARTMOUTH				KLAZA		09/02/25
<div>Summary:</div> <div>This position is to function as a member of the clinical team and completes assigned daily clinical operations to ensure smooth day-to-day operations within the Brown Health Physician Group. As the Medical Assistant I must maintain a professional positive manner when talking with patients (and all customers) in person over the phone or via email.</div>								
23080252	NETWORK ADMINISTRATOR	1	40	9:00 am	5:00 pm			
Stevens Treatment Programs		SWANSEA				INETEMPL		09/15/25
<div>Network Administrator</div> <div>Swansea, MA Full-time</div> <div>Hours 40/week</div> <div>Payrate \$23.91/hr - \$25.00/hr</div> <div>We are looking for a Network Administrator who can keep our technology running smoothly, securely, and reliably. You will work in a predominantly Mac-based environment and handle everything from network performance to cameras, phones, and end-user support. Most projects are self-paced, but you will be the go-to person when something breaks or needs improving. The work changes daily, the challenges are interesting, and your skills will directly support our mission of caring for youth.</div>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u> 19.00	<u>MAX PAY</u> 21.00	<u>NUM JOBS</u> 1
23082196	OFFICE ADMINISTRATIVE ASSISTANT		1 25					
Crystal Ice			NEW BEDFORD			SLEPA		09/16/25

Job Description

Small local business seeking a administrative assistant/receptionist with a proven background in office or administrative work to handle incoming calls, greet visitors, and perform a wide range of clerical and administrative tasks that support production and business operations.

Responsibilities will include but are not limited to:

- Basic office support
- Internet Research
- Answering Phones using a multi-line phone system

23023708	OFFICE MANAGER/CONTROLLER		1 25	7:00 am	12:00 pm			
Liberty Lobster			NEW BEDFORD			SLEPA		09/05/25

Office Manager/Controller

Full job description

We are looking for a reliable office manager/ Controller to assist in day to day operations at a seafood company in New Bedford. Duties include invoicing/ Catch reporting / payroll / accounts receivable and preparing documents that follow all regulatory and accounting guidelines under the supervision of the owner. You need to posses good knowledge of accounting principles. You must be an organized professional with an eye for detail. You must be reliable and able to carry out tasks autonomously and collaboratively. The goal is to contribute to keep the accounting and financial processes of the company up to standard and ensure accurate financial reporting and control.

23082178	OUTREACH COORDINATOR		1 40					
P.A.C.E., Inc.			NEW BEDFORD			SMART2		09/16/25

The Coordinated Family and Community Engagement (CFCE) Grant, a program of PACE Child Care Works, is funded by the Massachusetts Department of Early Education and Care. The main goal of the CFCE is to provide families with access to locally available comprehensive services and supports that strengthen families, promote optimal child development and bolster school readiness. We also support early educators and host advisory council meetings covering the 11 towns we serve.

We are looking for candidates with the following qualifications/skills:

- Minimum of an Associate?s Degree, Early Childhood Education Certificate, EEC Director or Lead Teacher Certification or equivalent experience/skills;

23011468	PART-TIME TOWN PLANNER		1 24					
Town of Lakeville			LAKEVILLE			SLEPA		09/03/25

POSITION: Part-time Town Planner position for The Town of Lakeville. Full job description is available in the Human Resources Office. Apply to the Human Resources Department at hr@lakevillema.org

HOURS: 15-24 hours per week, to be determined by the Town Administrator and Planning Board. It is expected the Town Planner will attend night meetings for the Planning Board and possibly other Board or Commission meetings as well.

WAGES: \$38-\$43 per hour commensurate with experience. Non-union position.

QUALIFICATIONS: Bachelor's degree in Planning or a related field required, along with one - three (1- 3) years for level 1, and three to five (3-5) years for level 2 relevant experience. A Master's degree may substitute for up to two years? experience. AICP certification

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
23009715	PATIENT CARE TECHNICIAN	1	40					1
Brown Health Medical Group		NORTH DARTMOUTH				KLAZA		09/02/25
<p>RESPONSIBILITIES:</p> <p>Assist providers with patient care; ensures the patient is properly prepared in all aspects for the providers visit verifies and obtains relevant information with patient and completes any necessary follow-up that the patient or provider may need. Assists the provider during any in-office procedures. Utilizes all necessary techniques.</p> <p>Be knowledgeable in the operation and condition of all medical devices and equipment used.</p> <p>Be knowledgeable regarding all clinical systems protocols policies and procedures necessary for the completion of all patient care duties tasks and responsibilities as required by the department.</p> <p>Obtain and prepare laboratory specimens for testing</p> <p>Be responsible for cleaning exam/procedure room(s) and maintaining equipment between patients and at the end of the day in</p>								
23009726	PHLEBOTOMIST OUTREACH	1	40					
Brown Health Medical Group		NORTH DARTMOUTH				KLAZA		09/02/25
<p>Summary:</p> <p>Under supervision of the Manager Laboratory Outreach Services or guidance of the Lead Phlebotomist performs responsibilities associated with obtaining blood and various other patient specimens in accordance with department procedures. Obtains samples ordered by physicians for routine and specialized tests on assigned unit. Takes samples from pediatric and adult patients on outpatient units. Transports specimens and completes basic records. Fosters patient and family centered care and nursing services in accordance with the Brown University Health and The Miriam Hospital's mission vision values with consideration of the life span including all developmental stages as well as cultural patterns.</p>								
23047821	PLUMBING FABRICATOR	1	40					
Araujo Bros Plumbing & Heating Inc		ACUSHNET				KLAZA		09/10/25
<p>Works in a controlled, off-site environment to assemble plumbing systems and components</p> <p>Qualifications:</p> <p>Plumbing knowledge: Understanding of different types of pipe, and assembly techniques.</p> <p>Manual dexterity: Ability to work with hands and tools to assemble components accurately</p> <p>Attention to detail: Necessary for ensuring the quality and consistency of pre-fabricated units</p> <p>Ability to read schematics: Familiarity with technical drawings and blueprints is crucial</p> <p>Welding: Some welding experience or a willingness to learn</p>								
23082169	PRODUCTION ASSOCIATE	1	40					
Ametek Inc.		NEW BEDFORD				SLEPA		09/16/25
<p>The Production Associate will work with small parts and perform a variety of simple to moderate operations to assemble product.</p> <p>Essential Elements</p> <ul style="list-style-type: none"> - Perform short cycle, highly repetitive hand assembly operation of various styles and sizes of product parts which may be frames, preforms, bottoms, ground pins, lead frames, beads, pins, eyelets to carbon molds or to each other, following prescribed methods. - Use a variety of hand tools including tweezers, magnets, mallets, vibrator, magazines, carbon molds, stands, glass beads, and tape machine. Use finger cots to prevent contamination of parts. - Place molds in trays or on cardboard after completion of operation and tape. - Orientation of heads may be by automation or hand prep for assembly to pins or eyelets. - Work from flowsheet folder, blueprint specifications, process sheets, written and/or verbal instructions. 								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
23080418	RECEPTIONIST	1	25					1
CareOne - New Bedford		NEW BEDFORD				KLAZA		09/15/25
<p>The Receptionist will be responsible for, but not limited to:</p> <ol style="list-style-type: none"> 1. Answer and route all incoming calls with high level professionalism 2. Greet Visitors 3. Sort and Distribute all incoming and outgoing mail 4. Perform support for all departments 								
23063845	RECOVERY SPECIALIST EVENING	1	20					
High Point Treatment Center		NEW BEDFORD				KLAZA		09/12/25
<p>Recovery Specialist Duties & Responsibilities</p> <p>Applicants should have knowledge of substance use disorders & mental health conditions Ability to maintain confidentiality, professionalism, & boundaries Facilitate & document group discussions Complete client admission documentation Complete property searches, monitor clients while maintaining a therapeutic, safe, & calm unit Observation & accounting of patients at all times insuring while safety (hourly checks w/ documentation) Escorting patients to meals & fresh air breaks Attends required meetings & mandatory trainings</p>								
23009657	RECRUITER	1	40					
High Point Treatment Center		NEW BEDFORD				KLAZA		09/02/25
<p>Description</p> <p>We are seeking a dedicated and mission-driven Recruiter to join our team supporting behavioral health and substance abuse treatment programs. The Recruiter will play a key role in attracting, sourcing, and hiring qualified professionals who are passionate about making a difference in the lives of individuals affected by mental health disorders and substance use.</p> <p>Responsibilities</p> <p>Partner with program directors, clinical leadership, and HR to understand hiring needs across counseling, nursing, case management, and support staff roles. Develop and execute recruitment strategies to identify top talent, with a focus on licensed clinicians, recovery specialists, peer support</p>								
23023685	REGISTERED NURSE	1	40					
Southcoast Behavioral Health		NORTH DARTMOUTH				KLAZA		09/05/25
<p>Full job description</p> <p>Overview: Come join the Southcoast Behavioral Health team and Make A Difference every day!</p> <p>Work Schedule: FULL TIME or PART TIME. 8 or 12 hour shifts. Evenings or Nights!</p> <p>Populations: Child/Adolescent, Adult, and Geriatric</p> <p>Rates between \$39.00 - \$51.00 (depending on experience and education)</p>								

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23047930	RESIDENTIAL COUNSELOR	2	40			19.50	21.50	5
Stevens Treatment Programs		SWANSEA				INETEMPL		09/10/25
Stevens does not mandate or force shifts!								
At Stevens Treatment Programs, we provide residential, educational, and therapeutic services to adolescents with significant behavioral problems and/or mental health struggles, often as a result of prior trauma or other adverse childhood experiences. The youth in our care benefit from the safety and consistency of a structured, trauma-informed living and learning environment. Our dedicated and passionate teams empower youth to lead successful lives through high-quality treatment and education, in a safe and nurturing environment.								
Our Residential Counselors are a dynamic group of caregivers who work in the residences, nurturing and mentoring trauma-impacted youth while guiding them through their daily routines. They collaborate with our masters-level clinicians and education professionals to								

23023764	SCHOOL VAN/BUS DRIVER	5	20					
Little People's College		FAIRHAVEN		KLAZA		09/05/25		
<div>Requirements:</div> <div>7D license (or bus with student endorsement) is required but need not have it to apply</div> <div>Must be able to read English and follow driving routes</div> <div>Knowledge of the Greater New Bedford and/ or Wareham areas is helpful</div> <div>Safe driver insurance points must be 98, 99, 0, or 00; proof is required</div> <div>Assist children from ages 1 month to 13 years of age into their seats and straps, requiring bending and lifting</div> <div>Ability to sit for extended periods</div> <div>7D requirements include:</div> <div>21 years to 70 years old</div>								

23023763	SCHOOL-AGE GROUP LEADER	1	40					
Little People's College		FAIRHAVEN		KLAZA		09/05/25		
Job Requirements for success:								
-Work while having fun helping to shape our future world leaders								
-Enter with a smile and a great attitude								
-Encouraged to attend trainings in order to grow in this field								
-Guaranteed to make you laugh everyday								

23082165	SENIOR QUALITY INSPECTOR	1	40					
Ametek Inc.		NEW BEDFORD		SLEPA		09/16/25		
<div>Job Summary: The Senior Quality Inspector is responsible for assisting the Quality Lead in performing quality inspections, creating cofC documentation packets, and assisting with lab testing requirements per mil standards to ensure that all products manufactured by the organization meet customer specifications and achieve superior quality and reliability levels.</div> <div>Key Responsibilities: - Perform a variety of tests using test equipment and procedures. Testing includes hermeticity testing, temp cycle, thermal shock testing, lead fatigue testing, lead tension testing, pull tests, solderability of part, isolation resistance testing, moisture resistance testing, salt spray testing, etc. - Perform dimensional and visual inspection requirements following standard methods and procedures.</div>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
23047836	SHIPPING AND RECEIVING	1	40					1
Araujo Bros Plumbing & Heating Inc		ACUSHNET				KLAZA		09/10/25
<p>Responsible for managing incoming and outgoing shipments in our shop.</p> <p>Qualifications</p> <p>Proven experience in shipping and receiving, logistics, or warehouse operations (preferred but not required)</p> <p>Strong organizational skills and attention to detail</p> <p>Ability to lift and move products of varying sizes and weights</p> <p>Excellent communication skills and the ability to work collaboratively in a team environment</p> <p>Able to operate a forklift and physically lift up to approx. 60lbs</p>								
23056256	SHIPPING CLERK	1	40					
Spherion Staffing		NORTH DARTMOUTH				SMART2		09/11/25
<p>Responsibilities:</p> <p>Shipping Operations:</p> <p>Prepare outbound shipments by verifying order accuracy, selecting appropriate packaging materials, and securing items for transit.</p> <p>Operate Ship Station, ERP systems (Global Shop), and carrier software (FedEx, UPS,</p>								
23089947	SOCIAL MEDIA CONTENT CREATOR	1	40					
ABLE Associates		NORTH DARTMOUTH				SMART2		09/18/25
<p>Social Media Content Creator & Administrative Support</p> <p>We're looking for a creative and detail-oriented Social Media Content Creator & Administrative Support professional to join our team. This unique position blends digital marketing with administrative coordination?helping us grow our brand online while supporting our leadership team and daily operations.</p> <p>What You'll Do</p> <p>Create engaging content across Instagram, Facebook, LinkedIn, TikTok, and YouTube that showcases our kitchens, baths, lumber, and building materials.</p> <p>Capture the magic on job sites?take photos and videos of real projects, transformations, and customer success stories.</p>								
23039005	SPEECH THERAPIST	1	40					
CareOne - New Bedford		NEW BEDFORD				KLAZA		09/08/25
<p>The Speech Language Pathologist (SLP) overall responsibility is to provide care to the resident at the highest level. The SLP will be assigned to multiple facilities and increased travel time is frequent. The SLP participates as an integral part of the interdisciplinary team, manages resources to meet the needs of the resident and related customers balancing outcomes and cost effective and efficient treatment.</p> <p>Essential Duties and Responsibilities:</p>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/</u> <u>WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u> <u>20.00</u>	<u>MAX PAY</u> <u>25.00</u>	<u>NUM</u> <u>JOBS</u> <u>1</u>
23048156	STITCHER		1 40					
A3D Upholstery			NORTH DARTMOUTH			SMART2		09/10/25

We are seeking a skilled Stitcher to join our manufacturing team. The ideal candidate will have a strong background in sewing and quality inspection, with the ability to operate various sewing machines and perform mechanical tasks. This role is essential in ensuring that our products meet the highest standards of quality and craftsmanship.

Responsibilities

Operate sewing machines to stitch fabric and other materials according to specifications.
Conduct quality inspections of finished products to ensure they meet design and quality standards.
Collaborate with team members to maintain efficient workflow and production schedules.
Handle materials safely and efficiently, including packaging finished goods for shipment.

23082156	SUSTAINING ENGINEER		1 40					
Ametek Inc.			NEW BEDFORD			SLEPA		09/16/25

The Manufacturing Sustaining Engineer is responsible for providing technical knowledge and expertise in monitoring, improving, and developing processes, production sequences, procedures and methods used to support production manufacturing. This includes development of manufacturing and maintenance plans, assessing and improving processes, as well as identifying and troubleshooting product and process issues as they occur. This engineer may aid in the development of new parts and products, but the role will be primarily focused on supporting products and systems that have already been released.

ESSENTIAL DUTIES AND RESPONSIBILITIES

-Primary focus on process stability, cost reduction, quality improvement, and improved efficiency of manufacturing processes and equipment used in manufacturing of AMETEK-Aegis hermetic package products as well as components manufactured to support Ametek's Glass-Seal Malaysia facility (GSP-P)

23023768	TEACHER (EARLY EDUCATION)		1 40	6:30 am	5:30 pm			
Little People's College			FAIRHAVEN			KLAZA		09/05/25

*We are not a daycare. We are an Early Education and Care program that provides year-round, high-quality education and care to infant, toddler, preschool and school age children.

*A member of our team will respond to your application within 24 business hours (M-F)

*Other positions are available!!

23023772	TRAINING COORDINATOR		1 40					
Kennedy Donovan Center			NEW BEDFORD			KLAZA		09/05/25

About this role:

Join our mission-driven team dedicated to supporting individuals and families across Massachusetts. As our Training Coordinator, you'll manage and grow staff training programs that keep our workforce compliant, skilled, and inspired.

New Bedford, MA | Monday-Friday | Nonprofit Human Services

We are looking for a Training Coordinator who has:

Associate's degree + 1 year in training coordination, HR, or L&D (Bachelor's preferred).
Strong organizational, communication, and tech skills.
Experience with Relias or other LMS platforms a plus.

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u>	<u>MAX PAY</u>	<u>NUM JOBS</u>
23048486	UPHOLSTER	1	40					1
A3D Upholstery		NORTH DARTMOUTH				SMART2		09/10/25
<p>Looking for an upholster must have experience to join our team. Friendly Team located in Dartmouth MA. Full-time & Part-time Flexible schedule Paid time off Day shift Monday to Friday Supplemental Pay: Bonus opportunities</p>								
23089898	WAREHOUSE FLOATER	1	40					
ABLE Associates		NEW BEDFORD				SMART2		09/18/25
<p>Our client in New Bedford is seeking someone who can assist with multiple warehouse departments in a growing, fast-paced environment. If you enjoy being on the go and having fun while working, this is the job for you! Join a great company where you will be able to learn and grow your career.</p> <p>What you will do: Support the lighting department with assembly, quality control, etc. Support the warehouse/shipping room when needed Shipping/Receiving Loading and unloading trucks using pallet jacks or forklifts Storing items and keeping track of inventory</p>								
23089965	WAREHOUSE SELECTOR	1	40					
ABLE Associates		NEW BEDFORD				SMART2		09/18/25
<p>Warehouse Selector Family-Owned Company</p> <p>Location: New Bedford Pay: \$18-\$19 per hour Full-Time, Mon?Fri (8:30 AM- 5:30 PM)</p> <p>Are you looking to join a stable, family-owned business where your hard work is valued and your future matters? We're seeking a reliable Warehouse Selector to join our team and play a key role in keeping our operations running smoothly.</p> <p>What You?ll Do Accurately pick and stage customer orders using RF scanners Operate electric pallet jacks and forklifts to move materials safely</p>								
23082159	WASTEWATER OPERATOR	1	40					
Ametek Inc.		NEW BEDFORD				SLEPA		09/16/25
<p>General Overview: Under the general direction of the Facilities Manager the position is responsible for operating the Wastewater Pretreatment System and maintaining records in the operating logbook, hazardous waste storage log, shipping manifest and chemical inventories.</p> <p>Essential Elements: - Prepare hazardous waste shipments for pick-up - Perform manual operations such as filter press and clarifier cleaning, replacement of spent chemical containers and general cleaning of the waste water treatment area - Perform calibration of all waste water treatment equipment - Any required maintenance within WWT</p>								

<u>JO #</u>	<u>JOB TITLE</u>	<u>SHIFT</u>	<u>HRS/ WK</u>	<u>FROM</u>	<u>TO</u>	<u>MIN PAY</u> 20.00	<u>MAX PAY</u>	<u>NUM JOBS</u> 1
23023661	YOUTH MENTOR	1	25	NEW BEDFORD			KLAZA	09/05/25
Kennedy Donovan Center								

Under the leadership of the Program Supervisor. Direct Care Workers (DCW) are responsible for the supervision of the children utilizing the emergency shelter who are under the care of Department of Children and Families (DCF). The DCW are responsible for planning and implementing the identified services needed to assist the children at the emergency shelter. The DCW will ensure the shelter is cleaned, children are supervised, and food is prepared for the children.

Salary: \$20 an hour

Relief/as needed schedule

We are looking for people who have:

A High School Diploma or GED, required.

23082063	YOUTH SUPPORT ADVOCATE	1	25	NEW BEDFORD			KLAZA	09/16/25
Kennedy Donovan Center								

About this role:

Under the leadership of the Program Supervisor. Direct Care Workers (DCW) are responsible for the supervision of the children utilizing the emergency shelter who are under the care of Department of Children and Families (DCF). The DCW are responsible for planning and implementing the identified services needed to assist the children at the emergency shelter. The DCW will ensure the shelter is cleaned, children are supervised, and food is prepared for the children.

Salary: \$20 an hour

Relief/as needed schedule

We are looking for people who have: